



**Wyandotte Creek  
Groundwater Sustainability Agency  
Agenda Transmittal**

**Agenda Item: 5.0**

**Subject:** Consideration of Fiscal Year 2023/2024 Budget Adjustments

**Contact:** Kamie Loeser

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**Meeting Date:** 3/28/2024

**Regular Agenda**

**Department Summary:**

On July 27, 2023, the Wyandotte Creek GSA Board approved the Fiscal Year 2023/2024 (FY 23/24) Budget (Resolution 2023-02) with an identified revenue and expenses of \$246,188. The FY 23/24 Budget was adopted under the assumption that the Sustainable Groundwater Management (SGM) Grant Program would cover costs for the identified Groundwater Sustainability Plan (GSP) implementation and SGMA compliance projects and management actions.

An Award Notification letter from the California Department of Water Resources (DWR) was received on October 23, 2023 informing the Wyandotte Creek GSA that the “Wyandotte Creek Subbasin GSP Projects and Management Actions Implementation Proposal” was recommended for funding in the amount of \$5.5 million, conditioned upon the execution of a Grant Agreement between DWR and the Vina GSA.

On February 27, 2024, DWR provided guidance to the GSA assuring that the Grant Agreement is being finalized and recommended that the GSA initiate work. Staff has been working to finalize consultant contracts, including project work plans, budgets, and schedules for the grant projects.

Staff requests an increase of \$573,042 be added to the adopted operating budget for an anticipated operating budget of \$819,230 for the FY 23/24. The identified changes include: 1) the anticipated revenue from the SGM Grant Program, 2) associated expenditures for the implementation of the GSA’s SGM Grant Program projects, and 3) a rollover or reserve of \$94,080.

**Fiscal Impact:** Add \$573,042 to the adopted 2023/2024 fiscal year budget for a total operating budget of \$819,230.

**Staff Recommendation:** Review and approve budget adjustment or provide direction to GSA Program Manager and Management Committee.

**WYANDOTTE CREEK GROUNDWATER SUSTAINABILITY AGENCY**  
**FY23-24 Operations Budget**  
**Proposed Budget Adjustment**

<b>REVENUES</b>	<b>FY 23-24 Adopted Budget</b>	<b>Budget Amendment</b>	<b>Proposed Adjusted Budget</b>
Proposition 218 Landowner Fees	\$246,000		\$246,000
Proposition 218 Fee Agreements	\$0		\$0
DWR SGMA Round 2 Grant Funding		\$573,042	\$573,042
Interest	\$188		\$188
<b>TOTAL REVENUES</b>	<b>\$246,188</b>	<b>\$573,042</b>	<b>\$819,230</b>
<b>EXPENSES</b>			
<b>Cost Category-GSA Admin.</b>			
<b>Professional Services - Admin.</b>			
Auditor	\$5,000		\$5,000
Financial Services	\$2,500		\$2,500
Legal Services	\$10,000		\$10,000
Program Manager (w/County management)	\$50,000		\$50,000
<b>Professional Services - Admin. Sub-total</b>	<b>\$67,500</b>		<b>\$67,500</b>
<b>Office Expense</b>			
Bank Fees	\$250		\$250
Insurance	\$2,000		\$2,000
Outreach (per education and outreach plan)	\$2,500		\$2,500
Website	\$1,500		\$1,500
Supplies	\$1,000		\$1,000
<b>Office Expense Sub-total</b>	<b>\$7,250</b>		<b>\$7,250</b>
Professional Services - GSP Implementation	\$10,000		\$10,000
Legal Defense Reserve	\$0		\$0
Irrigated/Non-Irrigated Fee Implementation Costs	\$19,921		\$19,921
County Tax Roll Fee Support	\$5,000		\$5,000
Contingency (10%)	\$10,967		\$10,967
<b>GSA Admin. Sub-total</b>	<b>\$120,638</b>		<b>\$120,638</b>
<b>SGMA Grant Administration and Projects</b>			
Grant Administration		\$40,000	\$40,000
Regional Conjunctive Use Project		\$66,167	\$66,167
<b>SGMA Grant Administration and Projects Sub-Total</b>			<b>\$106,167</b>
<b>Cost Category-SGMA Compliance</b>			
Annual Reporting (with continued DWR monitoring)	\$30,000	\$47,500	\$77,500
Five Year GSP Evaluation w/Modeling Calibrations	\$43,750	\$213,295	\$257,045
Surface-GW Interaction Modeling	\$7,500	\$6,000	\$13,500
GSA Coordination & Outreach (w/in and between GSAs)	\$10,000	\$10,000	\$20,000
Data Management System Maintenance	\$5,000	\$6,000	\$11,000
Long Term Financial Planning/Fees	\$10,000	\$90,000	\$100,000
Grant Procurement	\$10,000		\$10,000
Contingency (8%)	\$9,300		\$9,300
<b>SGMA Compliance Sub-Total</b>	<b>\$125,550</b>		<b>\$498,345</b>
<b>TOTAL EXPENSES</b>	<b>\$246,188</b>		<b>\$725,150</b>
<b>Rollover/Reserve for FY24/25</b>			<b>\$94,080</b>